



## INVITATION TO BID

### **For Project 2026-04E: Supply, Delivery and Installation of Various Machinery and Equipment for the project Coffee Processing Innovation Center**

1. The *Nueva Vizcaya State University*, through the *Trust Fund (TF-EFP)* intends to apply the sum of Three Million Nine Hundred Fifty-Six Thousand Five pesos and 30/100 only (Php3,956,005.30) being the Approved Budget for the Contract (ABC) to payments under the contract of the project 2026-04E: Supply, Delivery and Installation of Various Machinery and Equipment for the project Coffee Processing Innovation Center. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Nueva Vizcaya State University* now invites bids for the above Procurement Project. Completion of the Works is required by Thirty (30) calendar days. Bidders should have completed within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the Implementing Rules and Regulations (IRR), otherwise known as the “New Government Procurement Act (NGPA)”.
  - i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Interested bidders may obtain further information from *Nueva Vizcaya State University* and inspect the Bidding Documents at the address given below from *Mondays to Fridays, 8:00AM to 5:00PM*.
5. A complete set of Bidding Documents may be acquired by interested bidders starting on April 10, 2026, from given address and website/s below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php5,000.00*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

### **NVSU LANDBANK ACCOUNT No.: 0432-1028-82**

6. The *NVSU* will hold a Pre-Bid Conference<sup>1</sup> on *April 20, 2026 @ 9:00AM at the Executive Meeting Room, 3/F New Administration Building, NVSU Bayombong, Campus* and through videoconferencing/webcasting *via Zoom ((Meeting ID: 525 793 2135; Password: nvsu@2026)*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before May 4, 2026 at 8:59AM. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 16.1**.




9. Bid opening shall be on *May 4, 2026 at 9:00AM at the Executive Meeting Room, 3/F New Administration Building, NVSU Bayombong, Campus* and through via **(Meeting ID: 525 793 2135, Password: nvsu@2026)**, Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Nueva Vizcaya State University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**DR. MARITESS N. MORTERA**  
**MS. MARY JANE C. TIME**  
**MS. MARY JANE A. DULINAYAN**  
**MS. SHIELA L. BULUSAN**  
**MS. AUSTIN EMBER T. BOBILA**  
**MR. JUNE CARLOS R. VILLACENTINO**  
UBAC Secretariat

UBAC Office, 3<sup>rd</sup> floor New Administration Building,  
NVSU Bayombong Campus,  
Bayombong, Nueva Vizcaya  
Tel. No. 078-321-2112-115 (trunk line)/078-392-1605  
Email address: [bac.equipment@nvsu.edu.ph](mailto:bac.equipment@nvsu.edu.ph)

12. You may visit the website:

For downloading of Bidding Documents: [www.nvsu.edu.ph](http://www.nvsu.edu.ph) on April 10, 2026.

  
**CARLO F. VADIL**  
UBAC Chairperson, Equipment 